

Boys' Haven 2025 Health Fair Vendor Policy Statement

Please fill out and return this application via email to Nicole, Business and Development Director, nicole@boyshaven.com. This is due, at the latest, one week before the event, Friday, January 10, 2025.

GENERAL POLICIES

- All items to be sold or displayed must be “family appropriate”. Boys’ Haven reserves the right to have any item not deemed appropriate removed from the view of the public.
- All food and sale vendors are required to have a valid license and documentation in case of inspection and follow necessary safety practices.
- Vendors must provide a table, chairs, information, giveaways, and relevant door prize for their booth. Booth space does not include any utilities – any electrical or water needs should be provided by Vendor.
- Boys’ Haven is not responsible for loss or theft that may occur during this event.

SET UP / TEARDOWN

- Vendor setup can begin at 10:00am on Saturday, January 18th unless other arrangements are made. Please have your booth ready for the public by 10:50am.
- All “pop-up” tents should be weighed down to protect patrons and other Vendors.
- All vendors should remain set up until the event ends at 2pm.
- This is an indoor/outdoor event. Please dress and plan accordingly.

CONTACT INFORMATION

Business Name: _____

Contact Person: _____ Phone: _____

Mailing Address: _____

Email: _____

List of Products/services to be sold/given away/door prize:

By signing, you agree to the above rules and regulations. If you reserve a booth and do not attend the event, you may be subject to a fee.

Sign: _____ Date: _____